



Republic of the Philippines  
**Department of Education**  
 Schools Division of Benguet

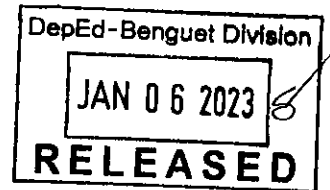
5 Jan 2023

**DIVISION MEMORANDUM**

No. 08, S2023

**ADDENDUM IN THE ADMINISTRATION OF THE REGIONAL  
 ASSESSMENT TEST (RAT)**

To: Public Schools District Supervisors  
 Coordinating School Heads  
 Secondary School Heads



1. The DepEd CAR, through the Curriculum and Learning Management Division (CLMD) in collaboration with the Schools Division Offices (SDOs), will be conducting the Regional Assessment Test (RAT) to grade 7 and 11 learners and ALS elementary and junior high school completers on **January 17-20, 2023**.

Date	Activities	Link
Jan 12, 2023	RAT Orientation @ 1:00-5:00 PM	<a href="https://bit.ly/RAT2022Beng">https://bit.ly/RAT2022Beng</a>
January 17-18, 2023	RAT Grade 7 Batch 1 RAT Grade 7, Batch 2	It will be sent later
January 19-20, 2023	RAT Grade 11 Batch 1 RAT Grade 11, Batch 2	It will be sent later

2. Attached are the guidelines in the administration of the 2022 Regional Assessment Test.
3. Submit needed information in annex A on or before January 11, 2023
4. Immediate dissemination of and strict compliance is desired.

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent

Encl.: As stated Reference:  
 RM 005 s. 2023  
 RM 432 s, 2021

To be indicated in the Perpetual Index  
 under the following Subjects

ASSESSMENT  
 PROGRAMS

SCHOOLS  
 LEARNERS

wcb/cid



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**Guidelines in the Administration of the 2022 Regional Assessment Test**

The guidelines in the administration of the 2022 Regional Assessment Test (RAT) will adapt the provisions as stipulated in Regional Memorandum No. 146, s. 2020 with the following revisions and additional guidelines:

**1. Test Takers**

The RAT shall be administered to Cordillera learners in Grades 7 and 11 in the regular and science programs in public schools and ALS elementary and junior high school completers.

**2. Mode of Administration and Target Schools/Learning Centers**

The RAT is an online school-based test. Thus, all public secondary schools and community learning centers (CLCs) equipped with computer units with stable internet connection are the target schools and CLCs.

**3. Schedule of Administration**

For the administration of the 2022 RAT, it shall be decided during the orientation of the division testing coordinators and ALS division focal persons.

**4. Number of Examinees per Testing Room**

The number of examinees per testing room will be dependent on the availability of computer units per testing room. Examinees per grade/category shall be alphabetically arranged in the whole school regardless of gender.

**5. Testing Procedure**

**a. Before the start of the test**

- i. The schools division office (SDO) through the DTC shall submit to the regional office the list of participating schools/centers through the RAT focal person. Please see **Annex A** for the template for the list of participating schools/centers
- ii. The regional RAT focal person shall assign a unique DepEd email address and password to each school or CLC and send these email addresses and passwords to the DTC.
- iii. The DTC shall be in-charge of the distribution of the unique DepEd email address and password to the school testing coordinator (STC).
- iv. On the day of the test, the STC shall log-in in each computer unit using the unique DepEd email address and password and open the email containing the testing link for each subject.

Note: The examinee shall not be the one to open the email. Only the unique DepEd email address shall be shared with the examinees because they need this to complete the required entries in the **Examinee Personal Information** section of the test.

- v. Only after all the computer units are ready for the testing that the STC may allow entry of examinees into the testing room. Please see **Annex B** for the procedures in accessing the test links.



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- b. During the test proper
- i. The STC orients the examinees in opening and closing of the test links.
  - ii. The STC ensures that each examinee is able to submit his or her answers before closing the test link.
  - iii. The STC supervises the conduct of the test.
- c. After the test
- i. The STC, chief examiner, and DTC accomplish the online monitoring and evaluation report.  
  
Link: <https://tinurl.com/OnlineMandE2022RAT>
  - ii. RAT focal person removes access to the test links.



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**Annex A**

**List of Participating Schools for the Regional Assessment Test**

**I. Division Profile**

Division Office		Office Contact No.	
Name of DTC		Contact No.	
ALS Focal Person		Contact No.	

**II. List of Secondary Schools for the Grades 7 and 11 Examinees**

Name of School	Name of School Head	Contact No.
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
.		
.		
.		

**III. List of ALS Learning Centers for the ALS Elementary and JHS Completer Examinees**

Name of School/ Learning Center	Name of School Head	Contact No.
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
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**Annex B**

**Procedures in Accessing the Regional Assessment Test**

<p><b>Step 1</b></p>	<p>The STC shall sign-in to Gmail using the unique DepEd email address and password assigned to his or her school.</p> <p>a. Enter the unique DepEd email address in the log-in box and click the next button.</p> <div data-bbox="351 716 1404 1299"><p>Google <b>Mag-sign in sa Chrome</b> Mag-sign in gamit ang iyong Google Account upang kumain ang mga bookmark, history, password, at iba pang setting mo sa lahat ng iyong device.</p><p>Email: <input type="text" value="ratapayao001@depd.gov.ph"/></p><p>Nakalimutan ang email?</p><p>Unsa mo ito sa computer? Gamitin ang fastest mode upang presadong mag-sign in. <b>Matuto pa</b></p><p>Gumawa ng account <b>Susunod</b></p></div> <p>b. Enter the password in the password box and click the next button.</p> <div data-bbox="351 1321 1404 1814"><p>Google <b>Welcome</b></p><p><input type="text" value="ratapayao001@depd.gov.ph"/> ▾</p><p><input type="password" value="....."/></p><p><input type="checkbox"/> Ipakita ang password</p><p>Nakalimutan ang password? <b>Susunod</b></p></div>
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**Step 2** After entering the correct unique DepEd email address and password, the Gmail window appears. In the **Inbox**, search for the email letter with subject title corresponding to the examinee category. For example, for grade 7/ALS elementary completer examinee, the subject title is **2022 REGIONAL ASSESSMENT TEST FOR GRADE 6** while **2022 REGIONAL ASSESSMENT TEST FOR GRADE 10** for grade 11/ALS JHS completer examinee.

**Step 3** Clicking the email letter corresponding to the examinee category will let the STC view the email message containing the different testing links for all the learning areas.

Area	Learning Area	Test Link
2022-2023	Math	[Link]
2022-2023	Science	[Link]
2022-2023	English	[Link]
2022-2023	Arts	[Link]
2022-2023	Physical Education	[Link]
2022-2023	Health Education	[Link]
2022-2023	Information Technology	[Link]
2022-2023	Life Skills	[Link]
2022-2023	Values Education	[Link]
2022-2023	Local History and Culture	[Link]
2022-2023	Foreign Languages	[Link]
2022-2023	Special Education	[Link]



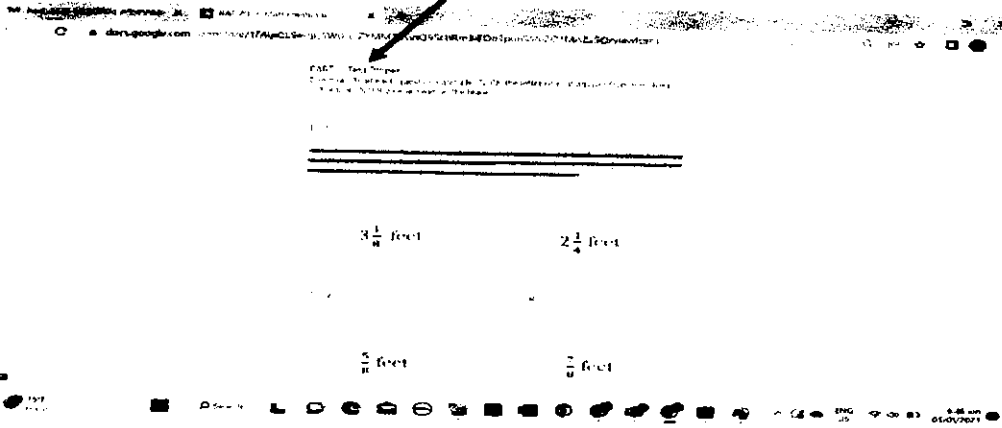
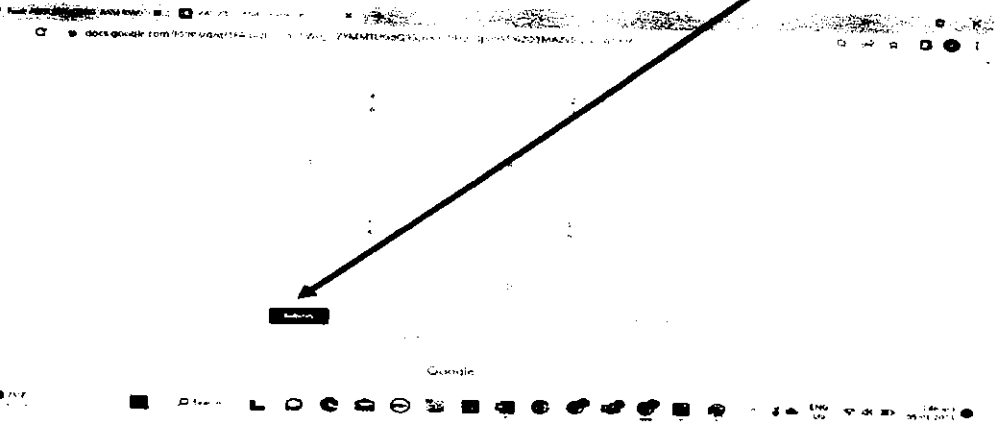
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	<p><b>b. Examinee answers the Part II of the test.</b></p> 
<p><b>Step 6</b></p>	<p>After the examinee is finished with the test, click the <b>submit</b> button to submit the examinee's answers to the test and to end the test for that particular subject area.</p>  <p><b>Note:</b> The examinee's answers cannot be submitted if there is one or more items left unanswered in both Part I and Part II.</p>



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